

Safer Neighbourhood Panel for Wickham and Knowle, Whiteley, Soberton and Boarhunt

Minutes of a meeting of the above Panel held at Wickham Community Centre (Houghton Room) on Tuesday 11th December 2007 at 7.00pm

Present:

Angela Clear District Councillor and Chair Wickham PC
Chris Cousin Chair Whiteley PC Recreation and GP Committee
Thérèse Evans District Councillor and Chair Wickham PC General Purposes Committee
Mike Evans Chair Whiteley PC
Justin Gamblin Vice-Chair Wickham PC General Purposes Committee
Sgt Chris Stanton Safer Neighbourhood Police Meon Valley South
Maurie Stares Boarhunt resident
Sandra Tuddenham WCC Community Safety Officer
Nicki Oliver Parish Clerk to Wickham and Whiteley

- 1. To receive apologies for absence:** Spencer Allen Whiteley resident, Vic Hatch Whiteley Parish Councillor

2. Agenda

2.1 Welcome and introductions: those present introduced themselves.

2.2 To appoint Chairman of the Panel: Cllr Thérèse Evans took the chair, it was agreed to rotate the chairmanship at future meetings.

2.3 To agree method of working and develop terms of reference for the Panel: Sandra Tuddenham agreed to circulate some draft terms of reference for consideration (copy below)

2.4 To receive prioritised list of issues from the communities of:

2.4.1 Wickham

It was noted there had been a number of complaints about rowdy behaviour outside the Kings Head. Sgt Stanton advised that pressure could be placed on the licensee to control behaviour.

2.4.2 Knowle

Residents of Knowle are working towards setting up a Neighbourhood Watch system split into six zones.

2.4.3 Whiteley

No recent problems reported.

2.4.4 Soberton

2.4.5 Boarhunt

A request for officers to attend the youth club was received.

It was agreed that each community should collate issues for discussion at future meetings. Sgt Stanton is planning to provide 'suggestion boxes' at key community focal points throughout the district to allow residents to raise awareness of local problems. Sgt Stanton will prepare an article for the parish magazines and local newsletters advising of the project. **Action Sgt Stanton**

It was agreed that the Panel raise awareness of its existence and should report back to the community on actions taken using parish magazines, newsletters, websites and notice boards

It was agreed to invite local Neighbourhood Watch co-ordinators to future meetings. **Action Nicki Oliver**

2.5 To receive feedback from Sgt Stanton on local crime data

2.6 To discuss and review current priorities: included above.

2.7 To agree date for next meeting: 7pm Wednesday 5th March

Meeting closed 8.05pm

SAFER NEIGHBOURHOOD PANEL

Terms of Reference (Draft)

Purpose of the Panel

The key aim of the Panel will be:

- To ensure that issues of concern to residents are brought to the attention of the Winchester Community Safety Partnership
- To share issues of concern with neighbouring parishes and seek to identify mutual solutions – anything sub-judice or relating solely to an individual case will not be considered
- Review priorities at regular intervals
- Provide information to the community on progress of priorities

Membership and Attendance

Membership will be made up of a maximum of two Community Representatives per Parish, the area police Sgt and if appropriate a partnership representative.

Each member will/can nominate a representative to attend a meeting on their behalf if they can't make a meeting.

Review of Membership

Membership of the Panel will be reviewed as required, with the caveat that a minimum of 50% of the panel are in agreement to any changes.

Meetings

Meetings will take place on a quarterly basis to:

- Agree the minutes of the last meeting
- Receive an update on the priorities agreed at the previous meeting
- Agree what current community safety issues require attention from each parish
- Agree the next set of priorities

An option of an emergency meeting if required will be available subject to the agreement of 50% of the panel.

Safer Neighbourhood Panel meetings will be time limited and the allocated time, will be agreed at the start of each meeting.

The panel meetings will be rotated between Parishes and the location will be agreed before each meeting.

The administration of the panels will be conducted by the Parish Clerk for Wickham and Whiteley for a period of one year only – the duties will involve;

- Keep a record of attendance and apologies (including the organisation that they represent).
- Take notes during the meeting and in particular record reasons behind the choice of priorities and any agreed action that needs to be taken
- Circulate actions to appropriate partners (Area Sgt or Community Safety Officer)

Funding Allocation

Funding has been approved in support of the panel for one year only, expenditure must be allocated by 31st March 2008. The area police Sgt will provide an audit trail of expenditure to the Community Safety Officer.

Cost's to cover the administration of the panel will be provided for the first year only and will be paid out of the £1,000 allocated to the SNP. The money will be held and authorised by the Area Police Sgt.

Nomination and Election of Chairman

The host Parish will take the Chairman's role at each panel.